

Individual Development Plan (IDP)

| Name | Current Position | Routing Symbol | Grade | |
|---|------------------|-----------------|----------------------|------|
| | | | | |
| Short-Term Career Goals (Up to Three Years) | | | | |
| | | | | |
| Long-Term Career Goals (Over Three Years) | | | | |
| | | | | |
| My Known Strengths (Determined by self-reflection, feedback from others, assessments, evaluations, etc.) | | | | |
| | | | | |
| Skills and Competencies To Develop (Determined by self-reflection, feedback from others, assessments, evaluations, etc.) | | | | |
| | | | | |
| Employee Signature | Date | Supervisor Name | Supervisor Signature | Date |
| | | | | |

| Competency and Development Goal | | | | |
|--|---------------------------------------|---------------------------|---------------------------------|-------------------------------|
| Target Competency; Development goal for the competency: | Specific Activity/Action Step | | Resources/Support needed | |
| | Potential Barriers/Constraints | Success Indicators | Target Completion Date | Actual Completion Date |
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Individual Development Plan Review

| Date of Meeting | Employee Signature | Supervisor Name | Supervisor Signature |
|-----------------|--------------------|-----------------|----------------------|
| | | | |
| Notes: | | | |
| | | | |

| Date of Meeting | Employee Signature | Supervisor Name | Supervisor Signature |
|-----------------|--------------------|-----------------|----------------------|
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| | | | |

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|-----------------|--------------------|-----------------|----------------------|
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