Call-for-Training Schedule
to Establish **FY2021** FLLI Delivery Schedule

**DUE JAN 23**
PL-1s provide FLLI PM with a single point of contact within each LOB or Office for funnel of call-for-training data.

**BY APRIL 15**
FLLI provides PL-1s and Training Coordinators with **FLLI Course Catalog** and the call-for-training data form.

**DUE MAY 15**
LOBs and Offices review their training needs and complete the call-for-training data form. Singular LOB and Office POCs submit their consolidated call-for-training data to FLLI PM.

**BY MAY 29**
FLLI reviews all training needs, constructs **FY2021 Draft Delivery Schedule**, and delivers the schedule to LOB and Office POCs for review.

**DUE JUNE 12**
LOBs review the **FY2021 Draft Delivery Schedule** and provide feedback to FLLI.

**BY JUNE 29**
FLLI completes finalized **FY2021 Delivery Schedule**.

**BY JULY 1**
FLLI delivers **FY2021 Delivery Schedule** to PL-1s and Training Coordinators. The **FY2021 Delivery Schedule** is posted on the FLLI

**ON AUGUST 28 @ 2 PM EST**
1st Quarter of the **FY2021 Delivery Schedule** will go live in eLMS.

**ON OCTOBER 2 @ 2 PM EST**
2nd, 3rd, and 4th Quarters of the **FY2021 Delivery Schedule** will go live in eLMS.

**TBD JANUARY 2021**
NOTE: If required, LOBs review their training needs and determine if adjustments are needed for 3rd and 4th quarters. Requests are presented to FLLI PM by TBD JAN 2021 with the understanding that the funding for changes or additions to schedule are not guaranteed.