Call-for-Training Schedule

to Establish **FY2021** FLLI Delivery Schedule

DUE JAN 23	PL-1s provide FLLI PM with a single point of contact within each LOB or Office for funnel of call-for-training data.
BY APRIL 15	FLLI provides PL-1s and Training Coordinators with *FLLI Course Catalog* and the call-for-training data form.
DUE MAY 15	LOBs and Offices review their training needs and complete the call-for-training data form. Singular LOB and Office POCs submit their consolidated call-for-training data to FLLI PM.
BY MAY 29	FLLI reviews all training needs, constructs *FY2021 Draft Delivery Schedule*, and delivers the schedule to LOB and Office POCs for review.
DUE JUNE 12	LOBs review the *FY2021 Draft Delivery Schedule* and provide feedback to FLLI.
BY JUNE 29	FLLI completes finalized *FY2021 Delivery Schedule.*
BY JULY 1	FLLI delivers FY2021 Delivery Schedule to PL-1s and Training Coordinators. The F*Y2021 Delivery Schedule* is posted on the FLLI
ON AUGUST 28 @ 2 PM EST	1st Quarter of the *FY2021 Delivery Schedule* will go live in eLMS.
ON OCTOBER 2 @ 2 PM EST	2nd, 3rd, and 4th Quarters of the *FY2021 Delivery Schedule* will go live in eLMS.
TBD JANUARY 2021	NOTE: If required, LOBs review their training needs and determine if adjustments are needed for 3rd and 4th quarters. Requests are presented to FLLI PM by TBD JAN 2021 with the understanding that the funding for changes or additions to schedule are not guaranteed.

LOB Actions

FLLI Actions